

MEETING MINUTES

POLLINGTON NOISE AND DUST MEETING

Email @ pollingtonndc@gmail.com

Date: 28th September 2023

Time: 1700

Meeting called to order by: Steve Thorpe (Acting Chairman)

1. IN ATTENDANCE (COMPANY REPRESENTATIVES/COMMITTEE MEMBERS)

Steve Thorpe (Acting Chairman) Andrew Dalton (Clerk) Mark Whittaker (Committee Member) Stuart Oldfield (Committee Member) Stuart Sefton (Committee Member) , Judith Smith (Committee Member), Paul Avison (Kelkay) Craig Purcell (Marshalls CPM) Alison Hedley (Kelkay), Andrew Dean (Dean Transport) along with local Pollington residents.

COMPANY REPRESENTATIVE ROLES

Craig Purcell (Marshalls CPM)

Senior Team

Paul Avison (Kelkay)

Site Manager

Alison Hedley (Kelkay)

Andrew Dean (Dean Transport)

2. APPROVAL OF MINUTES

Steve Thorpe (Acting Chairman) Mark Whittaker (Committee Member) Stuart Oldfield (Committee Member) Stuart Sefton (Committee Member), Judith Smith (Committee Member) Tom Lee (Committee Member) Andrew Dalton (Clerk)

3. AGENDA

1. Welcome/Opening Remarks
2. Company Representative Introductions
3. Update on Mitigation Efforts & Residents' Concerns
4. Venue for Next Meeting
5. Any Other Business

Minutes

1. **Welcome/Opening Remarks**

Chairman thanked all company representatives and residents for taking the time to attend the Pollington Noise and Dust committee meeting

2. **Company Representative Introductions**

Paul Avison (Site Manager – Kelkay)
Terry Cook (Production Manager- H&H Celcon)
John Lawless (Marshalls / CPM)
Andrew Dean – Dean's Transport
Craig Purcell (Marshalls CPM)

3. **Update on Mitigation Efforts & Residents' Concerns**

Paul Avison on behalf of Kelkay

Speeding concerns conveyed to staff and contractors through weekly team talks.
Transport manager conveyed to all external contractors to adhere to speed limits
Roads leading off-site swept – during period of 6 hours per day

External company has checked elevation of headlights on night-working vehicles and adjusted where necessary.

Review to be undertaken of all external floodlights across the site during hours of darkness to validate if all are necessary, understanding security and safety requirements.

Review to be undertaken for opportunities for energy saving as well as reduced light pollution. Whether light timers, motion sensing or only turning on lights for areas to be worked on while still maintaining safety.

Terry Cook on behalf of H&H Celcon (email response due to work commitments)

Site Water run off Gate 1.

The drain has been tested and works fine so that should eliminate a small portion of water from the site . It was also noticeable that at the top of the ramp actually slopes back in to the yard, so any run off would have been minimal.

Light adjustments

Electrical contractors have been on site and made a small adjustment to the lights again. We are looking back into our last Lighting report and may have to give consideration to another site survey. The lights are also on a dawn to dusk timer.

Lagoons.

Walked the Lagoons , fencing is intact.

Dust

Driver who uses the Sweeper just retired, in process of appointing someone else.

No requirement to wear masks during normal daily duties

Question to Noise and Dust Committee, - will the committee conduct their own dust survey?

Speeding

Building a Tool Box Talk for all employees along the lines of "Respecting our Neighbours" which would cover speeding.

Yard Manager to also communicate speed adherence requirements to all hauliers.

Closure of Pollington 1 Camp.

Sadly, Pollington 1 plant will be closed at the end of October for an indefinite period. Pollington 2 plant will continue to operate 24/7 until further notice.

Craig Purcell on behalf of Marshall's (CPM)**Speeding**

Emailed hauliers re the concerns on speeding and looking right when leaving site.

Added a speed awareness campaign to our weekly newsletter, which has been repeated for the past few weeks and we will probably keep it in for the foreseeable future.

Factory Issues

When changing high level lighting due diligence will be given to installing warm lighting, over white lights.

Requested committee to provide specific time and dates for noise issues which can then be addressed accordingly.

Dust

All samples taken across the yard were well under the exposure limit. As an example, please see below:

	Total Inhalable Dust (mg/m ³)		Total Respirable Dust (mg/m ³)		Respirable Crystalline Silica (mg/m ³)	
	Measured Concentration	8-Hour TWA	Measured Concentration	8-Hour TWA	Measured Concentration	8-Hour TWA
Sample 1	1.92	1.9	0.08	0.1	0.016	0.016
Sample 2	1.48	1.5	0.19	0.2	<0.015	<0.015
	Exposure Limit	10.0 mg/m ³	Exposure Limit	4.0 mg/m ³	Exposure Limit	0.1 mg/m ³

4. Venue/Date for Next Meeting

Kelkay representatives have very kindly offered to host the next meeting on their premises. The proposed date is **Thursday 30th November @ 19:00**

Further details will be communicated via the Pollington Village website <https://www.pollingtonvillage.co.uk/> and a Facebook post under the Pollington News and Events group closer to the time.

5. Any Other Business

Due to late distribution of these minutes, it is appreciated that company representatives will not have had the opportunity to follow up on any actions.

We have now established a generic email address for any queries or suggestions from residents or company representatives related to 'Noise and Dust' committee activities.

Please kindly use the following email for any correspondence:-

pollingtonndc@gmail.com

END